

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
JANUARY 11, 2023
****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on January 11, 2023 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 6:45 PM.

PRESENT: Commissioners Albert Bagusky, George Bowers, Joseph Howanitz, William Howatt, Ronald Krushnowski, Jeffrey Lewis, George Andrejko.

ANNOUNCEMENT – An Executive Session of the Board was held prior to this meeting to discuss personnel items.

SWEARING IN OF POLICE OFFICERS - Honorable District Judge Joseph A. Halsey swore in recently promoted to Sergeant - Connor Duffy and then newly hired police officer Jeiko Rodriguez.

Ralph Schwartz, 13 Alexie Road addressed the Board regarding a parking issue on his street.

SECRETARY’S REPORT

Motion by Lewis, secc. Bowers that the Secretary’s Report for the month of December 2022 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on December 14, 2022 to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

MANAGER’S REPORT

Motion by Lewis, secc. Bowers that the Manager’s Report for the month of December 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Lewis, secc. Bowers that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of December 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

TREASURER’S REPORT

Motion by Lewis, secc. Bowers that the Treasurer’s report for the month of November 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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MINUTES OF MEETING OF DECEMBER 14, 2022

Motion by Lewis, secc. Bowers that the minutes of the meeting of December 14, 2022, be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

LIST OF BILLS

Motion by Lewis, secc. Bowers that the list of bills be approved for payment. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

COMMUNICATIONS

Motion by Lewis, secc. Bowers that the communications for the month of December 2022 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Lewis, secc. Bowers that Kyle Kowalski, Edwin Murphy, Joseph Scudder & Nicholas Havey be hired as a temporary laborer in the Public Works Department effective January 15, 2023 to February 13, 2023 at a rate of \$14.50 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis, secc. Bowers that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski, Keith Eichler Jr. & Joseph Hudak be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective January 15, 2023 to February 13, 2023 at a rate of \$14.50 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT - ZONING HEARING BOARD

Motion by Lewis, secc. Bowers to appoint Mark Mazur to the Zoning Hearing Board for a term effective January 1, 2023 to 12-31-2026 at a rate set by the Salary and Compensation Resolution. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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APPOINTMENT - PLANNING COMMISSION

Motion by Lewis, secc. Bowers to appoint George Antall to the Planning Commission for a term effective January 1, 2023 to 12-31-2026 at a rate set by the Salary and Compensation Resolution. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPOINTMENT - VACANCY CHAIRMAN

Motion by Lewis, secc. Bowers to appoint David Brown to the position of Vacancy Chairman for a term effective January 1, 2023 to 12-31-2023 at a rate set by the Salary and Compensation Resolution. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

ACCEPT LETTER OF RESIGNATION

Motion by Lewis, secc. Bowers to accept the Letter of Resignation from First Assistant Fire Chief Robert Williams effective December 31, 2022. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL – REQUEST FOR LEAVE WITHOUT PAY

Motion by Lewis, secc. Bowers to approve leave without pay for Thomas Mercandante effective January 7, 2023 for Military Training. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL – LEGAL SERVICES PROPOSAL

Motion by Lewis, secc. Bowers to approve the proposal from Leonard Sanguedolce, Esquire, for legal service to Hanover Township effective January 1, 2023. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL – MANAGED VISION BENEFITS CONTRACT

Motion by Lewis, secc. Bowers to approve the vision benefits contract with Vision Benefits of America for 24 months with no increase from current rates. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

AUTHORIZATION – SEEK INSURANCE POLICY QUOTES

Motion by Lewis, secc. Bowers to authorize Joyce Insurance Agency to seek quotes for all insurance policies expiring in 2023 for Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

AUTHORIZATION – FUNDS FOR LAND BANK

Motion by Lewis, secc. Bowers to authorize the transfer of \$30,000.00 from the Capital Account to the South Valley Land Bank for purposes related to purchasing blighted properties within Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

AUTHORIZATION – PURCHASE OF CERTIFICATE OF DEPOSIT

Motion by Lewis, secc. Bowers to authorize the Township Manager to purchase a 12-month Certificate of Deposit from Wayne Bank at a rate of 4.57%. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL - TOWNSHIP MANAGER OFFICE UPDATING PROJECT

Motion by Lewis, secc. Bowers to approve the proposal from Malecki Construction Services LLC. in the amount of \$5,275.00 for flooring and drywall in the Township Managers Office and authorizing the waiving of permit fees, the purchase of a new desk and office furniture. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL – COMMUNITY BENEFIT AGREEMENT

Motion by Lewis, secc. Bowers to approve the Community Benefit Agreement with NorthPoint Development. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL – STORMWATER MANAGEMENT AGREEMENT

Motion by Lewis, secc. Bowers to approve the Stormwater Management Operations and Maintenance Agreement with Mericle Commercial Real Estate Services. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

RESOLUTION NO. 001– 2023 – PAYMENT OF BILLS

Motion by Lewis, secc. Bowers to approve Resolution No.001-2023 for the payment of bills. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

RESOLUTION NO. 002– 2023 – SEWER FUND REIMBURSEMENT

Motion by Lewis, secc. Bowers to approve Resolution No.002-2023 for reimbursement to the General Fund for expenses related to the Sewer Fund as provided in Hanover Township Ordinance No. 012-2018. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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RESOLUTION NO. 003– 2023 – EMERGENCY PURCHASE OF COMPUTERS

Motion by Lewis, secc. Bowers to approve Resolution No.003-2023 for the emergency purchase of 3 computers for the police department vehicles from Golden Business Machines. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

RESOLUTION NO. 004– 2023 – DEDICATION OF FOUR PARCELS OF PROPERTY

Motion by Lewis, secc. Bowers to approve Resolution No.004-2023 for the dedication of four parcels of property from NorthPoint Development. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

RESOLUTIONS NO. 005 to 011 – DEEDS DEDICATION of SEWER LINES and EASEMENT AGREEMENTS with OPERATION and MAINTENANCE AGREEMENTS for ALL SEWER LINES

Motion by Lewis, secc. Bowers to approve the following Resolutions as presented:

- Resolution No. 005-2023 for the deed of dedication and easement agreement for sewer pipe from NorthPoint Development;
- Resolution No. 006-2023 for the agreement of maintenance and operation for sewer pipe dedicated from NorthPoint Development;
- Resolution No. 007-2023 for the deed of dedication and easement agreement for sewer pipe from NorthPoint Development;
- Resolution No. 008-2023 for the deed of dedication and easement agreement for sewer pipe from NorthPoint Development;
- Resolution No. 009-2023 for the deed of dedication and easement agreement for sewer pipe from NorthPoint Development;
- Resolution No. 010-2023 for the deed of dedication and easement agreement for sewer pipe from NorthPoint Development;
- Resolution No. 011-2023 for the agreement of maintenance and operation for sewer pipe dedicated from NorthPoint Development.

On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL OF LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE (LERTA) FOR EARTH CONSERVANCY LAND KNOWN AS BLISS

Motion by Lewis, secc. Bowers that pursuant to Pennsylvania’s Local Economic Revitalization Tax Assistance (LERTA) Act to approve a tax abatement by way of the proposed Ordinance which establishes the boundaries of a Local Economic Revitalization Tax Assistance area consisting of approximately 103.25 acres of property also known as

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the Earth Conservancy Bliss V site and was the subject of a duly advertised public hearing before the Board on January 11, 2023 and which incorporated the exhibits introduced at that hearing and which identified the LERTA exemption schedule and application procedures. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

ADJOURN

Motion by Lewis, secc. Bowers to adjourn the meeting. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

Jennifer Dukes, Township Secretary